

ATTACHMENT TO THE SGI MANUAL

Att. 1 Sec. 5.3

Rev.1 of 9/01/2018

QUALITY, SECURITY AND ENVIRONMENT POLICY

The General Management of **ALKE' S.r.l.** has decided to define a specific policy for Quality/Security and Environment that will allow not only to reinforce its position in the market but also to gain Clients loyalty, in a more and more stable way. This document certifies **the concrete commitment of the society for the continuous improvement** and represents the natural reference for the recognization and review of the objectives for Quality, Security and Environment.

The society **ALKE' S.r.l.** is, moreover, completely aware that a responsible economic strategy, originated by its own activities, proves to be essential for its success and for the satisfaction of its Clients.

The Top Management's decision to certify its **Integrated Management System** (Quality, Security and Environment) and to refine it through the Risk Based Thinking methodology, is a determining and significant factor of the will to chase the defined objectives and the increasing improvement, keeping attention to both external (Quality and Environment) and internal (Security) clients.

The Top Management has therefore oriented his action identifing the following priorities:

CUSTOMERS	✓ To know, understand and communicate at every level of the organisational structure the needs and the expectations of the Clients;
	✓ to obtain the complete satisfaction of the mandatory requisites regarding the dispensed activities, respecting precisely the law in force;
	✓ to put into effect the needs of the customers into requisites for the organization;
PEOPLE	✓ To obtain the satisfaction of the staff creating a comfortable and gratifying place to work;
	✓ to create a new business culture also through the active engagement of all the staff in the revision of processes (contribution to improvement) in such a way that the achievement of the objectives for the Quality, the goals for the Environment and the commitment for the Security would be the common aim and the primary commitment of everybody;
	✓ to update and let be known to all the employees the content of this document;
	✓ to promote information and training of internal and external staff with regard to the risks present in the firm;
PROCESSES	✓ To identify and supervise the business processes that have a direct effect on Quality, Security and Environment respect;
	✓ to cut non-Quality costs;
	✓ to prevent the possible causes of disruptions or problems for Quality, Environment and Security;
	✓ to establish sistematically new objectives and goals in terms of quality, security and environment, evaluting risks and oppurtunities of improvement of all the activities and trying to prevent and reduce accident to people and implants, integrating these objectives with the oprations management and the development business plans;
	✓ to adopt measures for the decrease of environmental impact specific caused by possibly emergency sistuation, prevention of air and soil pollution, minimize the energy consumption and the waste generation, supporting the recycling



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PARTNERS	✓ To evaluate its suppliers not only in term of quality of the products and services offered, but also under the perspective of security and initiatives for environmental protection;
	✓ to collaborate with external authority and antity for the prevention and solution of problems concerning security and environment safeguard.
SYSTEM	✓ To accept and carry out law dispositions and the related upgrades especially regarding security and environment;
	✓ to implement and mantain a effective Integrated Management System according to the Norm UNI EN ISO 9001:2015 in relation to Quality, UNI EN ISO 14001:2015 in the environmental field and to the standard OHSAS 18001:2007 about occupational Safety;
	✓ to keep constantly updated the security management system and in particular the document of the risks evaluation

This policy provides the frame of reference to establish and periodically review the **objectives for quality and security and the commitment** for the continuous improvement of its own **environmental performances.**

The Leadership commits to carry out the **Policy for Quality, Environment and Security** above, assuring the necessary resources and conditions for its implemention; verify annually the suitability through the reexamination of the performances and the achievement of the objectives specified.

Since the success of our Integrated Management System is essential for our competitiveness, is fundamental that all the staff and partners of ALKE' S.r.l. understand and adopt this Policy.

ALKE SRL